

# No School Day Camp 2016 - 2017

## Parent Information

### What should I pack?

Children staying for the full day should bring a lunch or money to purchase one from the cafe. Lunch packages are available for \$5 and order forms are filled out in the camp room at drop off. All children should bring a change of clothes (just in case). Flying High will provide an afternoon snack. However, you are welcome to pack your own snack or provide your child with money to purchase one from the cafe. If you have an account set up with the cafe, lunch and snack items can also be charged to this account. Please see the Front Desk or a camp staff member if you are interested in setting up a cafe tab.

### Can I register for additional days?

Yes! You can sign up for all days at one time or you can add throughout the year. Please keep in mind that registration is sometimes capped for certain field trips or to maintain proper child/staff ratios. It is always a good idea to register ahead of time and/or to call ahead before dropping in.

### What if my child needs to take medication?

If your child needs to take medication during camp hours, a parent/guardian will need to fill out a Medication Permission Form beforehand. You can do so in the camp room at drop off or at the front desk when you register.

### What is the drop off/pick up process?

Drop off and pick up occurs on the second floor. ALL children must be escorted to and from camp by an adult every day!

This adult will be required to sign the child in and out of camp. Children will only be released to parents/guardians or an authorized pickup person. You must notify the Director when someone other than a parent or guardian will be picking up your child. A refusal may be made to release a child to someone who has not been authorized to receive the child. A photo I.D. may be required.

### What if I am running late?

If you are running late to pick up your child, please notify us immediately. Children who are repeatedly picked up more than 15 minutes after the end of camp will be charged the \$10 After Care fee.

### What are camp hours?

Full Day & Field Trip: 9am - 4pm  
Half Day: 9 - 11:30am or 1:30 - 4pm  
Before Care: 8 - 9am  
After Care: 4 - 5:30pm

### How do field trips work?

Field trip days are a full day - 9am-4pm. Children should bring a lunch (unless otherwise stated). A school bus takes us to and from our destinations. We are usually out of the building between 9:30am - 3:00pm.

Any other questions? Please contact Erica at Erica.P@flyinghighgym.com or 708.352.3099.

### Our plans changed. What is your refund policy?

- Up to 10 days before the date your child will be attending camp, a credit will be added to your Flying High account or a full refund can be issued by check.
- After 10 days before the date your child will be attending camp, a credit will be applied to your Flying High account.
- Processing Fees: A \$10 processing fee will be charged if you wish to apply credit back to your credit card. Any family with a credit card that is declined at time of payment will be charged a \$10 reprocessing fee. A \$20 non sufficient funds fee will be charged for any returned checks.